

**Minutes of the
ROCK ISLAND COUNTY WASTE MANAGEMENT AGENCY
(RICWMA)**

Tuesday, November 18, 2025, 1:00 p.m.
Rock Island County Conference Room, Room 320
1504 Third Avenue
Rock Island, Illinois

MEMBERS IN ATTENDANCE

Doug Greer, City of Silvis
Roger Oliver, Village of Port Byron
Michelle Reyes-Bergeson, Village of Hampton

Denver Schmitt, City of Moline
Brian Vyncke, Rock Island County

MEMBERS ABSENT

Mike Bartels, City of Rock Island
James Boone, Village of Cordova
Nick Camlin, Rock Island County (Ex Officio)
Steve Gibson, Village of Milan
Nick Gottwalt, Village of Carbon Cliff

Missy Housenga, Village of Rapids City
Rhea Oakes, City of East Moline
Andrew Pittard, Village of Andalusia
Representative, Village of Coal Valley

OTHERS PRESENT

Sarah Bambas, RICWMA/BSRC
Kim Hoffman, Hoffman & Tranel, PC

Gena McCullough, RICWMA/BSRC
Mike Weikert, Weikert Recycling

1. Introductions and Roll Call. The meeting was called to order at 1:00 p.m. by Mr. Vyncke who conducted the roll call. The meeting ensued with the absence of a quorum. Ratification of actions at this meeting will occur at the next meeting where a quorum is present.
2. Comments from the Public. There were no comments from the public.
3. Approval of Minutes of the October 21, 2025 Rock Island County Waste Management Agency Meeting. Mr. Vyncke directed the Board to review the minutes of the October 21, 2025 meeting and called for a motion to approve. Mr. Greer motioned to approve the minutes from the October 21, 2025 meeting, and Ms. Reyes-Bergeson seconded. The motion carried by consensus of the Board.
4. Financial Reports. (Status of income/expenses and approval of bills for payment.) Ms. McCullough presented the November 18, 2025 Accounts Payable Statement in the amount of \$34,278.30. The reported bills included October 2025 fiscal charges from: Bi-State Regional Commission, charges from Blackhawk State Bank, City of East Moline staffing a police officer at the Household Hazardous Waste Event, Electronic Demanufacturing Facility for October 2025 charges, Scott Household Hazardous Waste Facility for October 2025 Charges, Scott Area Landfill for local government tires, Lee Advertising Quad City Times for HHW Event ad, InterGen Website Update Accessibility Widget, Travel Reimbursement to Sarah Bambas, The Printers Mark for Sarah Bambas and Gena McCullough Business Cards, and Weikert Recycling pick-ups. Mr. Vyncke called for a motion to approve the November 18, 2025 accounts payable. Ms. Reyes-Bergeson motioned to approve the bills, and Mr. Oliver seconded. The motion carried by consensus of the Board.

Ms. McCullough then presented income and expenses through October 31, 2025, as RICWMA is 33% through its fiscal year. Ms. McCullough mentioned income was \$467,999.32, which included interest and receipts. Total expenses were \$209,159.16, which is comprised of administrative expenses including training and travel, office

5. October 2025 Agency Program Reports. Ms. Bambas reviewed the October 2025 program report for the Board as follows:

Residential White Goods and Used Tires Collection Program: There were 621 used tires and 184 units of white goods collected, and 18 no-shows.

Electronic Waste Collection Program: Scott County’s Electronics Recovery Center collected e-waste from 373 Rock Island County residents.

Household Hazardous Waste (HHW) Collection Program: There were 244 Rock Island County residents who disposed of HHW items at Scott County’s HHM facility.

RICWMA Member Government Tire Disposal Program: Local communities of Rock Island County disposed of 0.99 tons of tires at the Waste Commission of Scott County landfill location.

RICWMA Website Statistics: Unique visitors to the RICWMA website were 2,136, and page views were 1,186.

RICWMA Facebook Statistics: The RICWMA Facebook page had 44,487 views and 267 followers. The significant increase from August’s 1,103 views was a result from advertisement of the HHW event.

6. Other Business. Ms. Kim Hoffman of Hoffman & Tranel, PC presented on the RICWMA FY 2025 Annual Financial Report and Independent Auditor’s Report dated June 30, 2025. Ms. Hoffman highlighted the independent auditor’s report on page 1, the financial analysis of RICWMA on page 5, the Notes to Financial Statements on pages 9 to 11, and the Auditor’s report on internal control over financial reporting and compliance. There were no findings of internal weaknesses identified in the auditing process. Mr. Vyncke asked for a motion to place the report on file. Mr. Schmitt so moved, and Mr. Oliver seconded. The motion carried by consensus of the board.

Moving forward with the agenda, Ms. McCullough and Ms. Bambas then proceeded to present on the continuation of the solid waste analysis implementation strategies. Ms. McCullough reviewed what was discussed in last month’s meeting by stating that the next solid waste plan update is scheduled for June 2027, and then she reviewed what the current goals of the plan are and how they align with the solid waste management hierarchy. Ms. Bambas then reminded the board of the scale that reflected the following: 1- Minimum Effort, High Impact, 2- Difficult Effort, High Impact, 3- Minimum Effort, Low Impact, and 4- Difficult Effort, Low Impact. Ms. Bambas then presented the solid waste planning analysis recommendations that were scored at a 1 in the last two meetings. Items that were discussed included: continuing education, checking in with partners at Goodwill and other reuse stores, an annual RICWMA postcard, education for multifamily units, the percentage of good recycling, e-waste, and PaintCare. Ms. Bambas then presented the solid waste planning analysis recommendations that were scored at a 2 in the last two meetings. Items that were discussed included: Millennium Waste recycling, types of appliances and how to better educate the public on appliances vs e-waste, and enhance items on the website. Board members unanimously suggested to create a timeline that included both 1 and 2 rated recommendations. The board members suggested that the 1 and 2 rated recommendations would take a lot of time to develop and would rather come back to the 3 and 4 rated recommendations at a later date. Ms. Bambas and Ms. McCullough stated there will be a timeline presented at the next meeting.

7. Staff Activities. Ms. Bambas reported to the board that RICWMA staff had met with a representative from Recycle Coach, and the onboarding process had started. Ms. Bambas asked if the board would be interested in having the representative from Recycle Coach come in to speak to the board virtually. The board unanimously agreed to have a representative attend a future board meeting. Ms. Bambas then informed the board that America Recycles Day was November 15, and a social media post and press release were sent out prior to November 15. The social post is on RICWMA’s website and Facebook page. Ms. Bambas then showed the board the new accessibility and language widgets on RICWMA’s website that were approved at last month’s meeting.
8. Adjournment. Having no further business to conduct at this time, Mr. Vyncke asked for a motion to adjourn. Mr. Schmitt so moved, and Mr. Greer seconded. The motion carried by consensus of the Board, and the meeting adjourned at 1:54 p.m.