

Minutes of the
ROCK ISLAND COUNTY WASTE MANAGEMENT AGENCY
(RICWMA)

Tuesday, June 18, 2024, 1:00 p.m.
Rock Island County Board Chambers, Room 320
1504 Third Avenue
Rock Island, Illinois

MEMBERS IN ATTENDANCE

Brian Vyncke, Rock Island County	Rhea Oakes, City of East Moline
Nick Camlin, Rock Island County (Ex Officio)	Michelle Reyes, Village of Hampton
Nick Gottwalt, Village of Carbon Cliff	Denver Schmitt, City of Moline
Steve Gibson, Village of Milan	Wayne Oney, Village of Port Byron

MEMBERS ABSENT

Mike Bartels, Village of Coal Valley	Andrew Pittard, Village of Andalusia
Jerry Leibovitz, City of Silvis	Missy Housenga, Village of Rapids City
James Boone, Village of Cordova	Randy Hurt, City of Rock Island

OTHERS PRESENT

Sarah Bambas, RICWMA/BSRC	Rich Keehner, RICWMA/BSRC
Gena McCullough, RICWMA/BSRC	David Kovarik, RICWMA/BSRC
Mike Wiekert, Wiekert Recycling	Rob Bauman, MWI

1. Introductions and Roll Call. The meeting was called to order shortly after 1:00 p.m. by Mr. Vyncke who conducted the roll call. A quorum was present.
2. Comments from the Public. There were no comments from the public.
3. Approval of Minutes of the May 21, 2024 Rock Island County Waste Management Agency Meeting. Mr. Vyncke directed the Board to review the minutes of the May 21, 2024 meeting and called for a motion to approve. Ms. Reyes motioned to approve the minutes from the May 21, 2024 meeting. Mr. Gottwalt seconded the motion. The motion carried by consensus of the Board.
4. Financial Reports. (Status of income/expenses and approval of bills for payment.) Mr. Keehner presented the June 18, 2024 Accounts Payable Statement in the amount of \$14,795.87. He reported bills included Bi-State Regional Commission – Apr. 24 fiscal charges, Scott Area Landfill Apr. 24 charges, and Weikert Recycling Apr. 24 pickups. Mr. Vyncke called for a motion to approve the June 18, 2024 accounts payable. Mr. Gottwalt motioned to approve the bills, and Mr. Gibson seconded the motion. The motion carried by consensus of the Board.

Mr. Keehner presented income and expenses through April 30, 2024 as RICWMA is 92% through its fiscal year. Mr. Keehner mentioned income was \$791,489.06 which included interest and receipts. Total expenses were \$421,422.38 which is comprised of administrative expenses including training and travel, office supplies, professional services, communication subscriptions, personnel, and Rock Island County cost allocation for a sub-total of \$75,028.47 and RICWMA expenses including white goods/tire collection, member government tire disposal, household hazardous waste,

SWAG grant program, e-waste disposal program, and HHW collections event for a sub-total of \$341,393.91. Mr. Vyncke asked for a motion to place the financial report on file. Ms. Reyes motioned to accept the financial report and place it on file. Mr. Gottwalt seconded, and the motion carried by consensus of the Board.

The receipts and disbursements through May 31, 2024 were provided to board members as follows:

ROCK ISLAND COUNTY SOLID WASTE
 RECEIPTS AND DISBURSEMENTS

May 31, 2024

RECEIPTS-Fiscal 2024

Millenium Waste (Waste Connection)	\$374,549.21
AWIN Management (fka Republic Services)	\$116,121.22
Cardboard Pick-up	\$0.00
City Carton Co. Inc.	\$0.00
State Grant Solid Waste Planning	\$0.00
Vintage Tech LLC 10/20/12 pickup	\$0.00
Interest	\$13,191.22
TOTAL	<u>\$503,861.65</u>

Prior Year Receipts	\$12,073,668.02
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DISBURSEMENTS-Fiscal 2024

(\$397,668.39)

Prior Year Disbursements	(\$11,785,453.75)
CURRENT BALANCES	<u>\$394,407.53</u>
POOL	\$394,000.00
CHECKBOOK	\$407.53
TOTAL	<u>\$394,407.53</u>

5. April 2024 Agency Program Reports. Mr. Keehner reviewed the May 2024 program report for the Board. The report is as follows:

Residential White Goods and Used Tires Collection Program: There were 501 used tires, 161 units of white goods collected, and 16 no-shows.

Electronic Waste Collection Program: Scott County’s Electronics Recovery Center collected e-waste from 476 Rock Island County residents.

Household Hazardous Waste (HHW) Collection Program: There were 172 Rock Island County residents who disposed of HHW items at Scott County’s HHM facilities.

RICWMA Member Government Tire Disposal Program: Local communities of Rock Island County disposed of 3.01 tons of tires at the Waste Commission of Scott County landfill location.

RICWMA Website Statistics: Staff was able to acquire the RICWMA website unique visitors and page views for February. The February visitors and page views were 2,244 and 3,720.

6. Other Business. Ms. McCullough presented the finalized FY2025 RICWMA Budget to the Board. There were no comments received since the previous board meeting. There were 2 changes in expenses. Under Office equipment/Services, the auditor recommended updating Quickbooks software for \$300, bringing that total from \$250 in May to \$550 in June. Under Communications/Subscriptions/Memberships there will be a website software update and annual hosting fee totaling \$2,320 with the total changing from \$1,210 in May to \$3,530 in June’s budget. The draft budget proposes revenues of approximately \$986,106 and expenses of approximately \$585,798 having a net carry over of approximately \$400,308. Mr. Vyncke called for a motion to approve the updated FY2025 Budget as presented. Ms. Oakes motioned to approve the updated FY2025 Budget, and Mr. Oney seconded the motion. There were questions on how the website would be interrupted by the upgrade. It will not be interrupted, and it will remain online as the upgrade occurs. The motion carried by consensus of the Board.

Mr. Vycke then opened up election of a new Chair and Vice Chair. The general consensus of the Board was that they were pleased with the jobs both Mr. Vycke and Ms. Oakes were doing in the positions. Ms. Oakes made a motion to nominate Mr. Vycke on as Chair. Ms. Reyes seconded the motion, and the motion carried by consensus of the Board. Mr. Vycke made a motion to nominate Ms. Oakes as Vice Chair. Mr. Gibson seconded the motion, and the motion carried by consensus of the Board.

7. Other Activities. Ms. McCullough notified the Board that the request for proposal for consultant services closes on June 26th. Ms. Bambas provided information concerning E-Waste Events, RICWMA website updates, and the Illinois EPA reviewing the Board’s application for an HHW event possibly being held September/October at the Rock Island County Fairgrounds. Ms. Bambas also notified the Board that the public outreach spring cleaning/recycling postcard mailing to Rock Island County residents had a positive impact on both the number of phone calls and internet impressions staff fielded. Mr. Keehner noted the FY2024 Swag Grant member reports are coming due and the FY2025 SWAG Grant applications will go out to the member communities in mid-July.

Mr. Keehner also noted that he would be stepping down as the primary Bi-State Regional Commission liaison, and Ms. McCullough would be taking over the role.

8. Adjournment. Having no further business to conduct at this time, the meeting was adjourned at approximately 1:21 p.m. Mr. Vyncke asked for a motion to adjourn. Ms. Oakes motioned to adjourn. Mr. Gottwalt seconded, and the motion carried by consensus of the Board.