

Minutes of the
ROCK ISLAND COUNTY WASTE MANAGEMENT AGENCY
(RICWMA)

Tuesday, July 16, 2024, 1:00 p.m.
Rock Island County Board Chambers, Room 320
1504 Third Avenue
Rock Island, Illinois

MEMBERS IN ATTENDANCE

Nick Camlin, Rock Island County (Ex Officio)	Denver Schmitt, City of Moline
Nick Gottwalt, Village of Carbon Cliff	Brian Vyncke, Rock Island County
Rhea Oakes, City of East Moline	

MEMBERS ABSENT

Mike Bartels, Village of Coal Valley	Jerry Leibovitz, City of Silvis
James Boone, Village of Cordova	Wayne Oney, Village of Port Byron
Steve Gibson, Village of Milan	Andrew Pittard, Village of Andalusia
Missy Housenga, Village of Rapids City	Michelle Reyes, Village of Hampton
Randy Hurt, City of Rock Island	

OTHERS PRESENT

Sarah Bambas, RICWMA/BSRC	Gena McCullough, RICWMA/BSRC
Dave Collins, MWI	Mike Wiekert, Wiekert Recycling
David Kovarik, RICWMA/BSRC	

1. Introductions and Roll Call. The meeting was called to order shortly after 1:00 p.m. by Mr. Vyncke who conducted the roll call. A quorum was present.
2. Comments from the Public. There were no comments from the public.
3. Approval of Minutes of the June 18, 2024 Rock Island County Waste Management Agency Meeting. Mr. Vyncke directed the Board to review the minutes of the June 18, 2024 meeting and called for a motion to approve. Mr. Gottwalt motioned to approve the minutes from the June 18, 2024 meeting. Ms. Reyes seconded the motion, and it carried by consensus of the Board.
4. Financial Reports. (Status of income/expenses and approval of bills for payment.)
Ms. McCullough presented the July 16, 2024 Accounts Payable Statement in the amount of \$76,641.09. The reported bills included Bi-State Regional Commission – June 24 fiscal charges: checks from Blawkhawk State Bank, Electronic Demand Facility June 24 Service, InterGen Website Hosting for FY2024, Scott Household Hazardous Waste April to June 24 Charges, Scott Area Landfill June 24 charges, and Weikert Recycling June 24 pickups. Ms. McCullough noted that the Mailworks was \$2,000 over the estimated amount due to some delays getting artwork to the printer. Mr. Vyncke called for a motion to approve the July 16, 2024 accounts payable. Mr. Gottwalt motioned to approve the bills, and Mr. Gibson seconded the motion. The motion carried by consensus of the Board.

Ms. McCullough then presented income and expenses through June 30, 2024. As of the meeting date, solid waste fee income will be at 79%, as not all of the landfills had sent in their quarterly fees. Ms. McCullough mentioned income was \$746,941.13, which included interest and receipts. Total expenses were \$441,163.87, which is comprised of administrative expenses including training and travel, office supplies, professional services, communication subscriptions, personnel, and Rock Island County cost allocation for a sub-total of \$59,994.14. Under this portion, office equipment and supplies were higher than budgeted due to the purchase of printer toner. RICWMA expenses included white goods/tire collection, member government tire disposal, household hazardous waste, SWAG grant program, e-waste disposal program, and HHW collections event for a sub-total of \$381,169.73. Mr. Vyncke asked for a motion to place the financial report on file. Ms. Reyes motioned to accept the financial report and place it on file. Mr. Schmitt seconded, and the motion carried by consensus of the Board.

The receipts and disbursements through June 30, 2024 were provided to board members as follows:

ROCK ISLAND COUNTY SOLID WASTE

RECEIPTS AND DISBURSEMENTS

June 30, 2024

RECEIPTS-Fiscal 2024

Millenium Waste (Waste Connection)	\$374,549.21
AWIN Management (fka Republic Services)	\$116,121.22
Cardboard Pick-up	\$0.00
City Carton Co. Inc.	\$0.00
State Grant Solid Waste Planning	\$0.00
Vintage Tech LLC 10/20/12 pickup	\$0.00
Interest	\$14,526.91

TOTAL \$505,197.34

Prior Year Receipts \$12,073,668.02

DISBURSEMENTS-Fiscal 2024

\$412,464.26

Prior Year Disbursements (\$11,785,453.75)

CURRENT BALANCES \$380,947.35

POOL \$380,000.00

CHECKBOOK \$947.35

TOTAL \$380,947.35

5. June 2024 Agency Program Reports. Ms. McCullough reviewed the June 2024 program report for the Board. The report is as follows:

Residential White Goods and Used Tires Collection Program: There were 528 used tires, 184 units of white goods collected, and 23 no-shows.

Electronic Waste Collection Program: Scott County’s Electronics Recovery Center collected e-waste from 498 Rock Island County residents.

Household Hazardous Waste (HHW) Collection Program: There were 203 Rock Island County residents who disposed of HHW items at Scott County’s HHM facilities.

RICWMA Member Government Tire Disposal Program: Local communities of Rock Island County disposed of 2.02 tons of tires at the Waste Commission of Scott County landfill location.

RICWMA Website Statistics: Staff was able to acquire the RICWMA website unique visitors and page views for June. The June visitors and page views were 853 and 1,971.

6. Other Business. Ms. McCullough presented three contracts for consideration. The first two were for FY 2024 Waste Commission of Scott County Contracts for Household Hazardous and Electronic Waste. These contract amount for the Electronic Waste is \$82,000.00, and the amount for Household Hazardous Waste is \$72,000.00. The third contract is FY 2025 Agreement for Services with Bi-State Regional Commission for Staff Support. The contract amount for the Staff Support is at cost of staff services, which will be billed to RICWMA monthly. Mr. Vyncke requested that the three contracts be motioned together. Mr. Gottwalt made a motion to approve the contracts as presented. Mr. Schmitt seconded the motion, and it carried by consensus of the Board.
7. Other Activities. Ms. Bambas provided an update on the HHW event, which has been scheduled for August 31, 2024 at the Rock Island Fairgrounds. Advertising for the event will begin between this meeting and the August Board meeting. Ms. Bambas also provided an update on the number of phone calls received during the first 6 months of 2024 and the statistics of the RICWMA Facebook page. Ms. Bambas talked about updating the “Spring Cleaning” postcard to possibly include phone numbers for facilities that accept materials not accepted at the event. Mr. Vyncke suggested that the postcard could go on the homepage of the RICWMA website. Both the physical and digital designs will be reviewed.

Ms. McCullough reported that the installation of signage for drop-off recycling was ongoing due to staff turnover. Ms. McCullough also reminded the board that the FY2024 Swag Grant member reports are coming due, and the FY2025 SWAG Grant applications will go out to the member communities in late-July.

Ms. McCullough then reported on the ongoing RFP process for consultant services. Two firms have responded, and their qualifications are being reviewed. If interviews would be needed, they will be conducted virtually.

8. Adjournment. Having no further business to conduct at this time, the meeting was adjourned at approximately 1:23 p.m. Mr. Vyncke asked for a motion to adjourn. Ms. Oakes motioned to adjourn. Mr. Gottwalt seconded, and the motion carried by consensus of the Board.