

**Minutes of the
ROCK ISLAND COUNTY WASTE MANAGEMENT AGENCY
(RICWMA)**

Tuesday, May 21, 2024, 1:00 p.m.
Rock Island County Board Chambers, Room 320
1504 Third Avenue
Rock Island, Illinois

MEMBERS IN ATTENDANCE

Nick Camlin, Rock Island County (Ex Officio)	Rhea Oakes, City of East Moline
Steve Gibson, Village of Milan	Michelle Reyes, Village of Hampton
Nick Gottwalt, Village of Carbon Cliff	Denver Schmitt, City of Moline
Randy Hurt, City of Rock Island	Brian Vyncke, Rock Island County

MEMBERS ABSENT

Mike Bartels, Village of Coal Valley	Jerry Leibovitz, City of Silvis
James Boone, Village of Cordova	Wayne Oney, Village of Port Byron
Missy Housenga, Village of Rapids City	Andrew Pittard, Village of Andalusia

OTHERS PRESENT

Sarah Bambas, RICWMA/BSRC	Rich Keehner, RICWMA/BSRC
Ryan Croegaert, Waste Comm. Scott County	Gena McCullough, RICWMA/BSRC
Phil Dennis, Bring Back the Bins	Mike Wiekert, Wiekert Recycling

1. Introductions and Roll Call. The meeting was called to order shortly after 1:00 p.m. by Mr. Vyncke who conducted the roll call. A quorum was present.
2. Comments from the Public. Mr. Vyncke offered the opportunity to provide public comment. Mr. Dennis commented on the RICMWA budget's carry over revenue, stated there is a real need for a drop-off recycling site, and asked for an update on the LRS transfer station plan. A brief discussion occurred.
3. Approval of Minutes of the April 16, 2024 Rock Island County Waste Management Agency Meeting. Mr. Vyncke directed the Board to review the minutes of the April 16, 2024 meeting and called for a motion to approve. Mr. Gottwalt motioned to approve the minutes from the April 16, 2024 meeting. Ms. Reyes seconded, and the motion carried by consensus of the Board.
4. Financial Reports. (Status of income/expenses and approval of bills for payment.)
Mr. Keehner presented the May 21, 2024 Accounts Payable Statement in the amount of \$12,921.92. He reported bills included Bi-State Regional Commission Apr. 24 fiscal charges, Scott Area Landfill Apr. 24 charges, Weikert Recycling Apr. 24 pickups, Electronic Demanufacturing facility Apr. 24 service, and Quad City Times advertising. Mr. Vyncke called for a motion to approve the May 21, 2024 accounts payable. Ms. Oakes motioned to approve the bills, and Mr. Hurt seconded. The motion carried by consensus of the Board.

Mr. Keehner presented income and expenses through April 30, 2024 as RICWMA is 83% through its fiscal year. Mr. Keehner mentioned income was \$744,453.89 that included interest and receipts.

Total expenses were \$350,331.91, which is comprised of administrative expenses including training and travel, office supplies, professional services, communication subscriptions, personnel, and Rock Island County cost allocation for a sub-total of \$50,537.08; and RICWMA expenses including white goods/tire collection, member government tire disposal, household hazardous waste, SWAG grant program, e-waste disposal program, and HHW collections event for a sub-total of \$299,794.83. Mr. Vyncke asked for a motion to place the financial report on file. Mr. Gibson motioned to accept the financial report and place it on file. Mr. Gottwalt seconded, and the motion carried by consensus of the Board.

The receipts and disbursements through April 30, 2024 were provided to board members as follows:

ROCK ISLAND COUNTY SOLID WASTE
 RECEIPTS AND DISBURSEMENTS
 April 30, 2024

RECEIPTS-Fiscal 2024

Millenium Waste (Waste Connection)	\$374,549.21
AWIN Management (fka Republic Services)	\$116,121.22
Cardboard Pick-up	\$0.00
City Carton Co. Inc.	\$0.00
State Grant Solid Waste Planning	\$0.00
Vintage Tech LLC 10/20/12 pickup	\$0.00
Interest	\$12,039.67
TOTAL	<u>\$502,710.10</u>

Prior Year Receipts	\$12,073,668.02
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DISBURSEMENTS-Fiscal 2024 **(\$384,746.47)**

Prior Year Disbursements	(\$11,785,453.75)
CURRENT BALANCES	<u>\$406,177.90</u>
POOL	\$406,000.00
CHECKBOOK	\$177.90
TOTAL	<u>\$406,177.90</u>

5. April 2024 Agency Program Reports. Mr. Keehner reviewed the April 2024 program report for the Board. The report is as follows:

Residential White Goods and Used Tires Collection Program: There were 252 used tires, 123 units of white goods collected, and 16 no-shows.

Electronic Waste Collection Program: Scott County’s Electronics Recovery Center collected e-waste from 457 Rock Island County residents.

Household Hazardous Waste (HHW) Collection Program: There were 189 Rock Island County residents who disposed of HHW items at Scott County’s HHM facilities.

RICWMA Member Government Tire Disposal Program: Local communities of Rock Island County disposed of 3.48 tons of tires at the Waste Commission of Scott County landfill location.

RICWMA Website Statistics: Staff was able to acquire the RICWMA website unique visitors and page views for April. The April visitors and page views were 1,822 and 3,254.

6. Other Business. Ms. McCullough presented the Draft FY2025 RICWMA Budget to the Board. The draft budget proposes revenues of approximately \$986,106 and expenses of approximately \$585,798, having a net carry over of approximately \$400,308. The draft budget contains an increase in general public education (website, social media ads, and swag); \$50,000 for consultant study to pair with \$10,000 of an ILEPA Solid Waste Planning Grant; an increase of 3% for HHW and E-Waste contracts that includes an \$2,500 increase in the E-Waste disposal program to cover small community e-waste events; an increase in SWAG Grant per capita funding from \$0.75 to \$1.00 per capita that will result in an \$35,500 increase in SWAG funding; Recycling Opportunities & Incentives at \$50,000 that is a reduction from \$80,000 as funds were shifted to public education and the planning study; and increased HHM event funding to \$3,500 allowing for more social media advertising. Ms. McCullough noted the budget will be considered at the June meeting for approval, and comments will be accepted.

Ms. McCullough requested authorization to release a request for proposal for consultant services. This project would define and aid in the understanding of current waste management conditions and systems, determine waste generation and disposal needs, identify problems and deficiencies, and offer recommendations for improvement. Mr. Vyncke called for a motion to approve the release of the request for proposal for consultant services. Mr. Hurt motioned to approve the release of the request for proposal for consultant services, and Mr. Gibson seconded. The motion carried by consensus of the Board.

Ms. McCullough presented authorization to Pursue White Goods/Appliances and Used Tire Collection Contract Extension to the current contract that expires in February 2025. Mr. Vyncke called for a motion to approve pursuing the White Goods/Appliances and Used Tire Collection contract extension. Mr. Gottwalt motioned to approve pursuing the White Goods/Appliances and Used Tire Collection contract extension, and Mr. Gibson. The motion carried by consensus of the Board.

7. Other Activities. Ms. Bambas provided information concerning E-Waste Events, RICWMA website updates, and an HHM event possibly being held September/October at the Rock Island County Fairgrounds. The public outreach spring cleaning/recycling postcard mailing to Rock Island County residents should be sent within the next couple of weeks, and the public outreach via QC Times

Facebook was very successful having good impression numbers. Mr. Keehner noted the FY2024 Swag Grant member reports are coming due, and the FY2025 SWAG Grant applications will go out to the member communities in mid-July.

8. Adjournment. Having no further business to conduct at this time, the meeting was adjourned at approximately 1:34 p.m. Mr. Vyncke asked for a motion to adjourn. Ms. Oakes motioned to adjourn. Mr. Gibson seconded, and the motion carried by consensus of the Board.