

**Minutes of the**  
**ROCK ISLAND COUNTY WASTE MANAGEMENT AGENCY**  
**(RICWMA)**

Tuesday, November 28, 2023, 1:00 p.m.  
Rock Island County Board Chambers, Room 320  
1504 Third Avenue  
Rock Island, Illinois

**MEMBERS IN ATTENDANCE**

Nick Camlin, Rock Island County (Ex Officio)	Pat O'Brien, City of Moline
Steve Gibson, Village of Milan	Wayne Oney, Village of Port Byron
Jerry Leibovitz, City of Silvis	Brian Vyncke, Rock Island County

**MEMBERS ABSENT**

Mike Bartels, Village of Coal Valley	Randy Hurt, City of Rock Island
James Boone, Village of Cordova	Rhea Oaks, City of East Moline
Nick Gottwalt, Village of Carbon Cliff	Andrew Pittard, Village of Andalusia
Missy Housenga, Village of Rapids City	Michelle Reyes, Village of Hampton

**OTHERS PRESENT**

Sarah Bambas, RICWMA/BSRC	Gena McCullough, RICWMA/BSRC
Rich Keehner, RICWMA/BSRC	Bryce Stalcup, Waste Commission
Kim Hoffman, Hoffman & Tranel	Mike Wiekert, Wiekert Recycling

1. Introductions and Roll Call. The meeting was called to order shortly after 1:00 p.m. by Mr. Vyncke who conducted the roll call. A quorum was present.
2. Comments from the Public. Mr. Vyncke offered the opportunity to provide public comments, but none were made.
3. Approval of Minutes of the September 19, 2023 and October 17, 2023 Rock Island County Waste Management Agency Meetings. Mr. Vyncke directed the Board to review the minutes of the September 19, 2023 & October 17, 2023 meetings and called for a motion to approve. Mr. O'Brien motioned to approve the minutes from the September 19, 2023 and October 17, 2023 meetings. Mr. Gibson seconded the motion. The motion carried by consensus of the Board.
4. Financial Reports. (Status of income/expenses and approval of bills for payment.)  
Mr. Keehner presented the November 28, 2023 Accounts Payable Statement in the amount of \$22,784.54. He reported bills included Bi-State Regional Commission – Oct. 23 fiscal charges, Blackhawk State Bank charges, City of East Moline charges for HHW event, Electronic Demand. Oct. 23 service, Hoffman & Tranel audit, Quad City Times HHW Event Advertising, Scott Area Landfill Oct. 23 service, and Weikert recycling Oct. 23 pickups. Mr. Vyncke called for a motion to approve the September and October accounts payable. Mr. O'Brien motioned to approve the bills, and Mr. Leibovitz seconded the motion. The motion carried by consensus of the Board.

Mr. Keehner presented income and expenses through October 31, 2023 as RICWMA is just 33% through its fiscal year. Mr. Keehner mentioned income was \$454,890.63 which included interest

and receipts. Total expenses were \$161,909.16 comprised of administrative expenses including training and travel, office supplies, professional services, communication subscriptions, personnel, and Rock Island County cost allocation for a sub-total of \$31,554.97 and RICWMA expenses including white goods/tire collection, member government tire disposal, household hazardous waste, SWAG grant program, e-waste disposal program, and HHW collections event for a sub-total of \$130,354.19. Mr. Vyncke asked for a motion to place the financial report on file. Mr. O’Brien motioned to accept the financial report and place it on file. Mr. Leibovitz seconded, and the motion carried by consensus of the Board.

The receipts and disbursements through October 31, 2023 were provided to board members as follows:

**ROCK ISLAND COUNTY SOLID WASTE  
 RECEIPTS AND DISBURSEMENTS**

October 31, 2023

**RECEIPTS-Fiscal 2024**

Millenium Waste (Waste Connection)	\$167,744.85
AWIN Management (fka Republic Services)	\$40,380.14
Cardboard Pick-up	\$0.00
City Carton Co. Inc.	\$0.00
State Grant Solid Waste Planning	\$0.00
Vintage Tech LLC 10/20/12 pickup	\$0.00
Interest	\$5,021.85
<b>TOTAL</b>	<b><u>\$213,146.84</u></b>

Prior Year Receipts \$12,073,668.02

**DISBURSEMENTS-Fiscal 2024** **(\$186,461.10)**

Prior Year Disbursements	(\$11,785,453.75)
<b>CURRENT BALANCES</b>	<b><u>\$314,900.01</u></b>
POOL	\$314,000.00
CHECKBOOK	\$900.01
<b>TOTAL</b>	<b><u>\$314,900.01</u></b>

5. October 2023 Agency Program Reports. Mr. Keehner reviewed the October 2023 program report for the Board. The report is as follows:

***Residential White Goods and Used Tires Collection Program:*** There were 550 used tires, 245 units of white goods collected, and 21 no-shows.

***Electronic Waste Collection Program:*** Scott County’s Electronics Recovery Center collected e-waste from 544 Rock Island County residents.

***Household Hazardous Waste (HHW) Collection Program:*** There were 215 Rock Island County residents who disposed of HHW items at Scott County’s HHM facilities.

***RICWMA Member Government Tire Disposal Program:*** Local communities of Rock Island County disposed of 1.04 tons of tires at the Waste Commission of Scott County landfill location.

***RICWMA Website Statistics:*** Staff was able to acquire the RICWMA website unique visitors and page views for September. The September visitors and page views were 735 and 1,529.

Mr. Vyncke asked for a motion to approve and place the program report on file. Mr. Gibson motioned to approve and place the program report on file. Mr. Leibovitz seconded, and the motion carried by consensus of the Board.

Other Business. Mr. Keehner introduced Kim Hoffman representing Hoffman & Tranel, PC, to present and briefly discuss the RICWMA FY2023 Annual Financial Report and Independent Auditor’s Report dated June 30, 2023. Ms. Hoffman highlighted the auditor’s opinion on page 3, briefly discussed the Management’s Discussion and Analysis on page 4 and 5, provided a discussion of the Statement of Net Worth on page 6 in which the total net position increased \$139,218, and briefly discussed Notes 1, 2, 3, 4, 5, 6, and 7 on pages 10 and 11 of the report. It was noted there were no material weaknesses. Mr. Vyncke asked for a motion to accept and place the RICWMA FY2023 Annual Financial Report and Independent Auditor’s Report on file. Mr. O’Brien motioned to accept the financial report and place it on file. Mr. Gibson seconded, and the motion carried by consensus of the Board.

In other business, Mr. Keehner noted the Illegal Dumping Cleanup Policy had been drafted and sent along with the board’s packet for review. Mr. Keehner provided a brief overview of the drafted policy: to be considered for reimbursement of up to 50% of the disposal costs, not to exceed \$500, the applicant (private property owners) must report the illegal dumping to local law enforcement and the Illinois Environmental Protection Agency, request reimbursement in writing after properly disposing of the materials and providing receipts relating to the cost of disposal. Each funding request would be provided to the RICWMA Board for consideration. Mr. Vyncke asked for a motion to approve the policy. Mr. O’Brien motioned to approve the policy. Mr. Gibson seconded, and the motion carried by consensus of the Board.

In other business, Mr. Keehner provided a brief summary of the budget amendment that had been prepared to accommodate funding requests associated with the Illegal Dumping Clean-Up Policy. It was noted, a line item entitled Illegal Dumping Clean-Up Fund had been added to the budget having an amount of \$2,000, consequently the RICWMA program expense and total expenses increased by \$2,000. Mr. Vyncke asked for a motion to approve the budget amendment. Mr. Gibson motioned to

approve the budget amendment. Mr. O'Brien seconded, and the motion carried by consensus of the Board.

6. Other Activities. Ms. Bambas noted there was a November 15, 2023 press release concerning America Recycles Day.

In other activities, Ms. Bambas provided a power point presentation highlighting takeaways from the Illinois Counties Solid Waste Management Agency Conference. Ms. Bambas briefly discussed takeaways such as battery recycling, proper recycling and what is recyclable, composting including the placement of a link on our website, paint care and partnering with Illinois Environmental Protection Agency (IEPA) in 2025, and the new recycling bill. Discussion arose relating to proper recycling of batteries, vapes which contain batteries, cell phone batteries and possible drop off sites with fire retardant containers, and the new recycling bill.

In other activities, staff noted a press release had been issued recognizing Bryce Stalcup's appointment to Executive Director of the Waste Commission of Scott County. Congratulations by the Board was extended to Mr. Stalcup who was present at the meeting.

Adjournment. Having no further business to conduct at this time, the meeting was adjourned at approximately 1:34 p.m. Mr. Vyncke asked for a motion to adjourn. Mr. O'Brien motioned to adjourn. Mr. Gibson seconded, and the motion carried by consensus of the Board.