

**Minutes of the
ROCK ISLAND COUNTY WASTE MANAGEMENT AGENCY
(RICWMA)**

Tuesday, April 17, 2018, 1:00 p.m.
Bi-State Regional Commission Conference Room
1504 Third Avenue
Rock Island, Illinois

MEMBERS IN ATTENDANCE

Mr. Mike Bartels, Rock Island	Ms. Alissa Sallows, East Moline
Mr. Mike Bealer, Vice Chair, Coal Valley	Mr. Rodd Schick, Moline
Mr. Nick Gottwalt, Carbon Cliff	Ms. Caryn Unsicker, Silvis
Ms. Louisa Ewert, Sec./Treas., Rock Island Co.	Mr. Mike Waldron, Moline

MEMBERS ABSENT

Ms. Michelle Bergeson, Hampton	Mr. Curtis Morrow, Andalusia
Mr. Jim Grafton, Silvis	Mr. Scott Noyd, Rock Island County
Ms. Patsy Fidler, Cordova	Mr. Dave Pannell, Milan
Ms. Missy Housenga, Rapids City	Mr. Bruce Peterson, Port Byron
Mr. Dave Lambert, East Moline	Mr. Vern Winter, Chair, Rock Island

OTHERS PRESENT

Mr. Dave Collier, Citizen	Mr. Dominic Remmes, MWI
Ms. Sarah Gardner, Bi-State	Mr. J. D. Schulte, City of Moline
Mr. Bill Lamar, MWI	

1. Approval of Minutes of the March 20, 2018 Rock Island County Waste Management Agency Board Meeting. Mr. Bealer chaired the meeting and directed the Board to the February 20, 2018 minutes for review. Mr. Waldron motioned to approve the minutes, and Mr. Gottwalt seconded. The motion carried by unanimous approval of the Board.
2. Financial Report. (Status of income/expenses and approval of bills for payment.) Ms. Gardner presented the April 17, 2018 Accounts Payable Statement in the amount of \$31,480.94. She noted a zero dollar amount paid to the Scott Area Landfill for member government tires resulting from the tires being diverted to an Illinois EPA event in early April. Mr. Bealer asked for a motion to accept the monthly bills. Mr. Sallows moved to approve the bills as presented, and Mr. Waldron seconded. The motion carried by unanimous approval of the Board.

Ms. Gardner presented the March 30, 2018 Financial Reports. She noted the solid waste fee line item under income was at 55.92% of the budgeted amount though we are now 75% through the fiscal year. All other line items seemed to align with the budget projections. Ms. Ewert asked why the solid waste fees might be down and Ms. Gardner said she would be

investigating it and report back to the Board at the next meeting. Mr. Remmes of Millenium Waste stated that the tonnage of material going to the landfill was below amounts from previous years, due in part to prolonged inclement weather delaying the start of construction season, and agreed to check the data from his landfill to confirm. Mr. Bealer asked for a motion to accept the Financial Reports and to place them on file. Mr. Waldron so moved, and Ms. Unsicker seconded. The motion carried by unanimous approval of the Board.

The February 28, 2018 Rock Island County RICWMA Financial Report Summary (Cash Basis) is as follows:

RECEIPTS – FY 2018

Millennium Waste (Waste Connection)	\$	308,704.39
Republic Services	\$	137,863.65
Interest	\$	3,936.08
TOTAL	\$	<u>450,504.12</u>

Prior Years Receipts \$ 8,867,801.11

DISBURSEMENT – FY 2018	\$	(410,128.44)
Prior Years Disbursements	\$	(8,482,272.91)

CURRENT BALANCES

Pool	\$	425,000.00
Checkbook	\$	903.88
TOTAL	\$	<u>425,903.88</u>

Accounts Payable April 17, 2018 \$ 31,480.94

Cash Balances as of April 17, 2018 \$ 395,209.81

3. Agency Program Reports. Mr. Winter asked Ms. Gardner to review the March 2018 reports for the benefit of the Board as follows:

Residential White Goods and Used Tires Collection Program: There were 98 white good units and 219 tires collected. There were 18 no-shows.

Household Hazardous Waste (HHW) Collection Program: There were 181 Rock Island County residents who disposed of HHW items at Scott County's HHM facilities.

Electronic Waste Collection Program: There were 384 residents who disposed of 40,791 pounds of e-waste at Scott County's electronics facility. This is an average of about 97 pounds per resident.

RICWMA Member Government Tire Disposal Program: Local communities of Rock Island County disposed of 0 tons of tires at the Waste Commission of Scott County landfill location.

Regional Drop-Off Recycling Program: A total of 83.44 tons of fiber and non-fiber material was collected and processed. This consisted of 59.52 tons of fiber and 23.92 tons of non-fiber co-mingled materials. There were a total of 79 container pulls at an average weight of 1.19 tons/pull for fiber and 0.82 tons/pull for non-fiber.

RICWMA Website Statistics: The RICWMA website had 335 unique visitors and 812 page views.

4. Other Business.

RFID Software Request from Moline – Mr. J.D. Schulte spoke to the Board about the new recycling carts purchased by the City of Moline, the Radio Frequency Identification (RFID) chips purchased for them, and the next step of purchasing RFID software. The city is anticipating a 34% increase in recycling as a result of the carts and adding glass and aseptic packaging to the recycling programs, but these projections are difficult to make due to a lack of data. Mr. Schulte said data collected with the software would enable better accounting and projections for the recycling program. He also spoke of a recent outreach effort to a part of the city that anecdotally had low recycling participation rates. After the outreach effort, the city observed increased participation in that area. Mr. Schulte said the software also would enable more targeted marketing and outreach. This would make for a more cost-efficient means of increasing waste diversion rates. The data could also help address contamination in the recycling stream, which would also help control costs. His staff is now beginning to investigate software options and costs, which he estimates will cost around \$30,000 per year for the first three years. Mr. Schulte asked the Board to consider assisting with these costs. Mr. Bealer said that as RICWMA is near the end of its fiscal year, it is difficult to amend the budget to accommodate this request at present, but the Board would look for opportunities as it began the budget process for next year in the coming months. The new fiscal year begins in July. He also suggested that this project sounded like a good fit for SWAG funds. Mr. Bealer told Mr. Schulte the Board would notify him of its decision, and thanked him for taking the time to discuss the request with the Board.

5. Other Activities.

Education and outreach: Ms. Gardner reported that she will be representing RICWMA at two upcoming public events, the Earth Day event at Niabi Zoo on April 21 and 22 and the Moline Touch-a-Truck event on May 12. In preparation for these events, she has purchased

recycling stickers to distribute to children at the events and has handouts for their parents on recycling resources in Rock Island County. She will also have a display focused on plastics recycling, noting that half of all the plastics ever created have been manufactured since 2005, and that only 9% of that material gets recycled nationally each year.

Drop-off site signage: Ms. Gardner shared with the Board the design for the signage that Republic will be providing for each of the drop-off recycling locations in fulfillment of their contract with RICWMA. The signs have been completed and will be dropped off to each of the site coordinators who will be in charge of hanging the signs near the recycling bins. It is hoped that these signs will help direct residents to alternate sites on days when the bins are full at one location. The signs also include a reminder not to leave recycling on the ground when bins are full.

RICWMA Site Engine Optimization: Ms. Gardner reported to the Board on recent SEO efforts for the RICWMA website. Two efforts were discussed. The first was to increase the connectivity between the RICWMA sites and member government sites. All the links on the RICWMA website have been updated to make sure none are broken, and Ms. Gardner will be reaching out to member governments to request they include a link to the RICWMA website on their individual sites. The second effort would involve updating content on the RICWMA site more frequently. This could involve posting information on trash pick-up and recycling for each community in addition to the current link to the community's website. As this would require more staff time and resources, though, it was agreed to implement the updated links at present and decide at a later date if it made sense to update other content on the website.

RICWMA budget: Ms. Gardner reported that she has completed the estimates for staff time for the draft budget and has begun work estimating other expenses for the coming fiscal year. She will have a draft budget for the Board to review and discuss at the next meeting.

6. Comments from the Public. None.
7. Adjournment. Having no further business to conduct at this time, Mr. Bealer asked for a motion to adjourn the meeting. Ms. Unsicker moved to adjourn, and Mr. Waldron seconded. The motion passed, and the meeting adjourned by consensus of the Board at 1:32 p.m.