

**Minutes of the
ROCK ISLAND COUNTY WASTE MANAGEMENT AGENCY
(RICWMA)**

Tuesday, December 19, 2017, 1:00 p.m.
Bi-State Regional Commission Conference Room
1504 Third Avenue
Rock Island, Illinois

MEMBERS IN ATTENDANCE

Mr. Vern Winter, Chair, Rock Island	Mr. Scott Noyd, Rock Island County
Mr. Mike Bealer, Vice-Chair, Coal Valley	Mr. Dave Lambert, East Moline
Ms. Louise Ewert, Sec./Treas., Rock Island Co.	Mr. Nick Gottwalt, Carbon Cliff
Mr. Mike Waldron, Moline	Mr. Jim Grafton, Silvis

MEMBERS ABSENT

Ms. Michelle Bergeson, Hampton	Mr. Dave Pannell, Milan
Ms. Patsy Fidler, Cordova	Ms. Caryn Unsicker, Silvis
Ms. Missy Housenga, Rapids City	Mr. Rodd Schick, Moline
Mr. Curtis Morrow, Andalusia	Mr. Mike Bartels, Rock Island
Mr. Bruce Peterson, Port Byron	

OTHERS PRESENT

Ms. Gena McCullough, Bi-State	Mr. Mike Weikert, Weikert Recycling
Ms. Sarah Gardner, Bi-State	Mr. Dominic Remmes, Millennium Waste
Mr. Dave Collier, Citizen	

1. Approval of Minutes of the November 21, 2017 Rock Island County Waste Management Agency Board Meeting. Mr. Winter chaired the meeting and directed the Board to the November 21, 2017 minutes for review. Mr. Bealer motioned to approve the minutes and Mr. Noyd seconded. The motion carried by unanimous approval of the Board.
2. Financial Report. (Status of income/expenses and approval of bills for payment.) Mr. Winter presented the December 19, 2017 Accounts Payable Statement in the amount of \$32,575.45. Mr. Winter asked for a motion to accept the monthly bills. Mr. Waldron moved to approve the bills as presented, and Mr. Lambert seconded. The motion carried by unanimous approval of the Board.

Mr. Winter raised a question as the appropriateness of a voice vote for approval of bills. Mr. Waldron reported that consultation with the attorney for the City of Moline indicated that this was acceptable.

Mr. Winter presented the December 19, 2017 Financial Reports. Mr. Winter asked for a motion to accept the Financial Reports and to place them on file. Mr. Waldron so moved, and Mr. Noyd seconded. The motion carried by unanimous approval of the Board.

The November 30, 2017 Rock Island County RICWMA Financial Report Summary (Cash Basis) is as follows:

RECEIPTS – FY 2018 (County Fiscal Year 12/1/16 -11/30/17)	
Waste Connection (Millennium Waste)	\$ 211,823.72
Republic Services	\$ 93,196.81
Interest	\$ 1,944.35
TOTAL	\$ <u>306,964.88</u>
Prior Years Receipts	\$ 8,867,801.11
DISBURSEMENT – FY 2018	
Prior Years Disbursements	\$ (8,482,272.91)
CURRENT BALANCES	
Pool	\$ 453,000.00
Checkbook	\$ 349.98
TOTAL	\$ <u>453,349.98</u>
Accounts Payable December 19, 2017	\$ 32,575.45
Cash Balances as of November 21, 2017	\$ 421,561.40

3. Agency Program Reports. Mr. Winter asked Ms. McCullough to review the November 2017 reports for the benefit of the Board as follows:

Residential White Goods and Used Tires Collection Program: There were 153 white good units and 277 tires collected in November. There were 23 no-shows, with 12 billable.

Household Hazardous Waste (HHW) Collection Program: There were 191 Rock Island County residents who disposed of HHW items at Scott County’s two HHM facilities.

Electronic Waste Collection Program: There were 451 residents who disposed of 44,517 pounds of e-waste at Scott County’s electronics facility. This is an average of about 99 pounds per customer.

RICWMA Member Government Tire Disposal Program: Local communities of Rock Island County disposed of 1.85 tons of tires at Waste Commission of Scott County landfill location.

Regional Drop-Off Recycling Program: A total of 86.65 tons of fiber and non-fiber material was collected and processed. This consisted of 66.44 tons of fiber and 20.21 tons of non-fiber co-mingled materials. There were a total of 71 container pulls.

RICWMA Website Statistics: The RICWMA website had 295 unique visitors and 711 page views for November.

Ms. McCullough indicated that the programs numbers are largely on track with those reported last year with some slight increases in some areas.

4. Other Business.

Waste Commission of Scott County Charges for RICWMA Communities – Ms. McCullough followed up on the request from Mr. Gottwalt at the previous meeting to research what member governments can take to Scott County for no charge. Currently only tires are allowable. A separate contract between RICWMA and Scott County could be established to allow government agencies to take electronic and some household-type waste products (such as paint products) to Scott County. Mr. Bealer asked if there was data available as to what municipalities and similar small waste generators are bringing in. Mr. Winter cautioned that household-type waste products would be acceptable but it wouldn't be advisable to allow "sludge." Ms. McCullough asked for permission to further investigate what would be contractually possible and what the estimated costs might be. Mr. Bealer so moved and Mr. Gottwalt seconded. The board directed RICWMA staff to look into contractual options.

Potential RICWMA Facebook Page – Ms. McCullough reported that staff investigated setting up a Facebook page for RICWMA and determined it is possible to do so using a general gmail account. The goal would be for staff members to post to the page roughly once a month. The comment function would be locked down to limit the amount of staff time invested in answering questions through the Facebook page.

Chairing Board Meeting in Absence of Chair and Vice Chair – As neither Mr. Winter nor Mr. Bealer will be able to attend the January RICWMA board meeting, the board discussed possible procedures as to who should chair the board in their stead. Mr. Bealer indicated that in the past the board has designated one of the attending members as acting chair for the meeting and that this avoids the possible difficulties that may arise from appointing someone in advance who then is also unable to attend. The board agreed to continue this practice.

5. Other Activities.

New Staff Coordinator: Ms. Sarah Gardner was introduced as a new Bi-State employee whose duties will include coordination of the RICWMA program. She recently completed a master's degree in urban and regional planning with an emphasis on environmental planning and transportation planning at the University of Iowa and has been a Quad Cities resident for the last 10 years.

IL EPA Household Hazardous Waste Event Grant – Ms. Gardner reported she received confirmation that the application submitted by RICWMA is on file with IL EPA and listed as received on Sept. 7, 2017. The application will stay active until the event is held, so there is no need to resubmit in 2018. Mr. Saladino, with whom Ms. Gardner spoke at the IL EPA, indicated that a fluctuating budget made it difficult to estimate when the application might be approved, though the agency is hoping to host a full slate of events across the state in the spring. Currently there are 70 applications on file and not all of them will be granted. The notice for spring events will go out in January. The fact that RICWMA has not hosted an event in several years works in its favor.

John Deere Safety Day – Ms. Gardner reported that she attended the Safety Day event at the John Deere facilities in Milan on Dec. 14 as a representative of RICWMA. Roughly 100 employees stopped by the booth, most of whom were Rock Island County residents, to discuss recycling options. The conversations chiefly focused on the tire and white goods recycling programs, as well as reminders ahead of the holidays as to which gift wrapping materials are and are not recyclable. A follow-up press release on holiday recycling will be sent out Friday, Dec. 22 to area media outlets.

SWAG grants – Ms. McCullough asked for clarification as to whether the purchase of laptops is a qualifying use for SWAG grants. Rock Island County has included it as an item in their most recent application. Mr. Bealer noted that in past discussions a question was raised as to whether the devices would be used strictly in the board room or taken home by board members. Mr. Noyd indicated that they would be used solely in the board room with the general aim of reducing the amount of paper generated for board meetings. Mr. Waldron noted that the Rock Island County board already makes use of computers in the board room that weren't purchased using RICWMA funds. Mr. Noyd noted that those computers were very old and beginning to lose some functional capacity. Mr. Bealer asked if this request fits the scope of the SWAG grants. Ms. McCullough noted that the scope is the same as that of the RICWMA mission: to handle solid waste appropriately and encourage recycling. Mr. Collier asked if this would open the door to townships within the county making similar requests, and Ms. McCullough indicated that townships would only be able to do so through the county, which would make the request on their behalf. Mr. Winter suggested board members would request paper documents regardless of whether or not they had laptops, which Mr. Noyd respectfully disagreed. Mr. Winter also noted the costs of recycling the twelve reams of paper used for county board meetings per year was cheaper than the cost of laptops. Mr. Waldron noted that typically the cost of electronic devices is an administrative cost borne by the municipalities rather than RICWMA, that if the board approves this grant request for the county it should be prepared to approve it for all participating member governments, and that the purchase of laptops doesn't reduce paper waste if laptops are already in use in the county board meetings. Mr. Winter stated that SWAG monies should not cover the cost of items that are a part of normal operations. Mr. Bealer suggested the amount of paper reduced would not be substantial enough to justify the expense. Ms. Ewert suggested one way to limit future use of SWAG monies for the purchase of laptops would be to cap the amount of the grant (i.e. 50%) that could be applied to such ends. Mr. Winters said that philosophically the purchase of tablets does comply with the RICWMA mission, and that if the board determines it does comply but then doesn't approve the grant request, that is

inconsistent. He then called for a vote. Mr. Noyd moved to approve the grant request provided it was aligned with the mission of RICWMA and Mr. Bealer seconded. Mr. Gottwalt, Mr. Bealer, Mr. Noyd, and Mr. Grafton voted aye, Mr. Lambrecht and Mr. Waldron voted no. Mr. Winter and Ms. Ewert abstained. Lacking the necessary total votes, the motion did not carry.

6. Comments from the Public. Mr. Remmes made comments as to the possible public impressions related to SWAG grant monies being spent on computers as opposed to being spent on recycling bins and other such items, which he felt would require some explanation.
7. Adjournment. Having no further business to conduct at this time, Mr. Winter asked for a motion to adjourn the meeting. Mr. Waldron moved to adjourn, and Mr. Bealer seconded. The motion passed, and the meeting adjourned by consensus of the Board at 2:10 p.m.